



Eric Harvie School Admirable Use Policy

At Eric Harvie School we will ensure the safety of all students by following the three principles of respect when working with educational technology. This will ensure that we are using digital information and technology resources in a responsible way:

1. Respect Yourself

- Keep your CBE account passwords and other personal information private.
- Tell your teacher if something on an electronic device makes you feel uncomfortable or is inappropriate. We stay away from inappropriate uses of technology.
- Caring for a personally owned device is the responsibility of the owner.

2. Respect Others

- Use appropriate language and communicate respectfully at all times.
- Respect the property and the creative work of others.
- Respect the rights of other people and ask for permission to record or post anything about them.
- Protect and respect the personal information of others.
- Use your time wisely when using technology during learning time.

3. Respect this Place

- Leave all school equipment so that it is ready to be used by others.
- In the school environment, use educational technology that supports learning and do so together with your teacher or support staff.
- Report any problems with technology equipment as soon as you see them.

Violation of the Calgary Board of Education and Eric Harvie School Policy

If you do not follow this policy it may result in one or more of the following consequences:

- Letter home
- Restriction or loss of computer privileges; and/or
- School based disciplinary consequences

Learner and Parent Acknowledgement

Please sign and date below to acknowledge that you have read and agree to the terms of this Admirable Use Policy. Please return signed form to school to be kept on file for the year.

Learner Name: _____ Signature: _____ Date: _____

Parent Name: _____ Signature: _____ Date: _____